

## CA VEHICLE: NEWLINE

1. Log on to @chubb website using your User Name and password.

### Login to @chubb

Select Language/Country:

English - All Others

User ID:

UserName

Password:

•••••

Login »

[Reset Password](#)

2. Under [PERSONAL](#), click on Masterpiece Real-Time

The screenshot shows the @chubb website navigation bar. The 'PERSONAL' tab is selected. Below the navigation bar, there are three main sections: 'Manage & Service Accounts', 'ACCOUNT MANAGEMENT & INQUIRY', and 'QUOTE & MODIFY'. The 'QUOTE & MODIFY' section contains 'Masterpiece Real-Time' and 'Collector Car'. A red arrow points to 'Masterpiece Real-Time'. The 'SALES SUPPORT' section contains 'Agent Connection', 'Masterpiece Manuals', and '@Chubb Mobile'.

3. Select Create Policy/Quote. Click NEXT. (picture not shown) There is a “Help” screen located on the top right corner of Masterpiece which gives details of each screen.
4. Enter Insured Contact Information. If Information should carry over to Policy Mailing address, check “Use Address for Policy Mailing Address”.

### Enter Insured Contact Information

Name(s):

Street:

City:

Country:

State:

Zip Code:

County:

Phone#:

☒ Use Address for Policy Mailing Address

5. Click NEXT.

6. Enter Insured Specifics. Click NEXT.

### Enter Insured 1 Specifics

Name on policy: JOE CHUBB

Prefix:	<input type="text"/>	Occupation Type / Industry:	<input type="text" value="FINANCE/INSURANCE"/>
First Name:	<input type="text" value="JOE"/>	Occupation Detail:	<input type="text" value="AGENT"/>
Middle Name:	<input type="text"/>		
Last Name:	<input type="text" value="CHUBB"/>		
Suffix:	<input type="text"/>		
Birth Date:	<input type="text" value="01/01/1968"/> MMDDYYYY		
Age:	45		

7. Enter Social Security Number. Click NEXT. (picture not shown)

8. If there is an Insured 2, enter Insured 2 specifics. Click NEXT. (picture not shown)

9. Click on **California Auto** for a California Auto Newline. Fill in the effective and expiration date and your producer code.

Click Next.

*Please note if this step is missed you cannot go back. The quote will have to be restarted from the beginning.*

10. Select Federal Writing Company for all California business and enter a brief description of your transaction. Click NEXT.

**Enter Writing Company And Details**

Effective Date:	10/15/2013	Expiration Date:	10/15/2014
Entry Date:	<input type="text" value="10/15/2013"/> MMDDYYYY	Date Requested:	<input type="text" value="10/15/2013"/> MMDDYYYY
Writing Company:	<input type="text" value="FEDERAL"/>		

☐ Family Office

Transaction Description:

11. Enter Account Number (if used for download). Click NEXT. (picture not shown)

12. You will now be on Enter Named Insured, Policy Mailing and Email Address screen. Enter Insured email address or

check off Email address is not currently available. Click NEXT.

☒ Email address is not currently available.

13. This will bring you to Enter Insured's Billing Address screen. If the billing address is to be different from the mailing

address, make your updates now and click NEXT, otherwise just click NEXT. (picture not shown)

14. You will now be on the Policy Overview screen. Take note of your quote number and click on Save Policy.

**Policy Overview**

\* To make policy changes: Click on tabs listed above, or double-click on items listed below.

- ▶ Insured Contact Information (19115139): JOE CHUBB
- ▶ Policy 19115139-01 general information for New Line effective 10/15/2013

Copy Items to Renewal   Copy More Items

Create Version   Print-Ready Summary   I want to access...   Go

Drivers  
Interested Parties  
Losses  
Consumer Reports  
Risk Addresses  
For Agents  
Error Review  
Save Policy  
Rate Policy  
Close Policy  
Issue Policy

15. Click on the Vehicles Tab.

Policy   Homes   Valuable Articles   Vehicles   Excess Watercraft

16. From the Manage Vehicles screen, click on Add.

Add   Update   Delete

the garage address, click NEXT. If this is not the garage address, click Add New Location.

- \* Click to select item.
- \* Double-click to process with selected item.

> Denotes Primary Rating Location

you need to change this, select from the drop down provided.

## Select Vehicle Type and Coverages

427 MIDDLE DRIVE, SAN DIEGO, CAL

Vehicle Type

Private Passenger Vehicle  
Private Passenger Vehicle  
Collector Vehicle  
Corporate Vehicle  
Moped  
Motorcycle

20. Now select Vehicle Coverages and click ADD or Add Full Coverage (Comprehensive and Collision, Vehicle Liability,

Medical Payments and UM/UIM).

Select Vehicle Type and Coverages

427 MIDDLE DRIVE, SAN DIEGO, CAL

Vehicle Type

Private Passenger Vehicle

Available Coverages

Comprehensive  
Comprehensive and Collision  
Vehicle Liability  
Medical Payments  
UM/UIM

Selected Coverages

>> Add Full Coverage >>

>> Add >>

<< Remove <<

\* Vehicle and Excess Liability for the same vehicle cannot be on the same policy.

21. Enter your Prior Carrier Information. Click NEXT.

22. Enter the VIN number on the Vehicle Information screen. Click on **Verify VIN** and the Vehicle information will

appear. For new model years: Enter vehicle year, make, model and VIN to obtain our most current vehicle


information. (picture not shown)

23. Select State Registered and Assign Payment Basis. Click NEXT.

**Enter Vehicle Information**

2013 INFINITI JX35 at 427 MIDDLE DRIVE, SAN DIEGO, CAL

Type: Private Passenger Vehicle

VIN:  5N1AL0MM1DC304009


For new model years: Enter vehicle year, make, model and VIN to obtain our most current vehicle information.

**Verify VIN**


Model Year: 2013

Vehicle Make: INFINITI

Vehicle Model: JX35

State Registered: 

Assign Payment Basis:

☒ Agreed 

☐ Market

Agreed Value must be at least the same amount as the Average Retail Cost

Agreed Value: 52,191

Average Retail Cost: 52,191

Original Cost New: 41,550

24. Complete Vehicle Details screen.

## Enter Vehicle Details

2013 INFINITI JX35 at 427 MIDDLE DRIVE, SAN DIEGO, CAL

Number of Airbags:

Annual Mileage:

Vehicle Use:

Anti-Theft Device:

Vehicle Performance:

Options  
☒ Anti-lock Brake System

### State Exceptions

- ☐ Passive Seat Belts
- ☐ Leased Vehicle
- ☐ Lease Gap Coverage
- ☒ Road Service Coverage
- ☒ Full Window Glass Coverage

### Interested Party

☐ Loss Payee (Loan or Lease)

25. Select Vehicle Deductibles / Coverage Options. If more than one vehicle is on the policy you can apply the deductibles you have selected by clicking on Apply to All PPV's (Private Passenger Vehicles). Click NEXT.

## Select Vehicle Deductibles / Coverage Options

2013 INFINITI JX35 at 427 MIDDLE DRIVE, SAN DIEGO, CAL

Comprehensive Deductible:

Collision Deductible:

Liability Limit:

UM/UIM Option:

UM / UIM Property Damage  
☒ Yes ☐ No

Medical Payments Option:

Underlying Vehicle Liability Credit:



26. Select Vehicle Credits from screen should any apply. CLICK NEXT. (picture not shown)

27. From Manage Vehicles screen, select Drivers from one of the two options available.

**Manage Vehicles**

\* Click to select item(s).  
\* Double-click to view and update item.  
\* To select multiple vehicles, click the first vehicle, and press SHIFT while selecting the last.

Liability Limit: 500,000

Vehicle	Garaged Location	Comp Ded	Coll Ded	Liability
2013 INFINITI JX35 - Private Pass	427 MIDDLE DRIVE, SAN DIEGO,	1,000	1,000	Vehicle

**Drivers**  
Interested Parties  
Losses  
Consumer Reports  
Risk Addresses  
For Agents

**Vehicle Pages**  
Type and Coverages  
Vehicle Information  
Vehicle Details  
Deductibles / Options  
Credits  
Customer Tenure  
Vehicle Prior Insurance  
Registrant  
Drivers



28. From the Manage Drivers Screen, click on Add


**Add** **Update** **Delete**

29. Enter Driver Information. If the Named Insured(s) will be listed as a driver, use the dropdown provided for a "quick entry" of

Name, Date of Birth and Occupation. Click NEXT.

### Enter Driver Information

Select Named Insured to Copy  

Driver License #: 

Prefix:  Country:

First Name:  State:

Middle Name:  Licensed Since:

Last Name:

Suffix:

Birth Date:

Sex: ☐ Female ☐ Male

Occupation Type / Industry:

Occupation Detail:

Other

☐ Married Operator

☐ Principal Operator

☐ Financial Responsibility

☐ Moped License

☐ Driver Training

30. From the Assign Drivers to Vehicle screen, click on a vehicle, click on a driver and click Assign. Then click NEXT.

### Assign Drivers to Vehicles




Select Vehicle



2013 INFINITI JX35 VIN: 5N1AL0MM1DC304009- Private Passenger Vehicle

Select One or More Available Drivers

CHUBB, JOE ; born 01/01/1968

Assignments

 **Assign**  

 Remove 

31. Add violations from the Manage Violations screen if applicable. (picture not shown)
32. Add losses from the Manage Losses screen if applicable. (picture not shown)
33. Click on Rate Policy ([bottom right](#)) (picture not shown)

34. Click on Issue Policy ([bottom right](#)) (picture not shown)