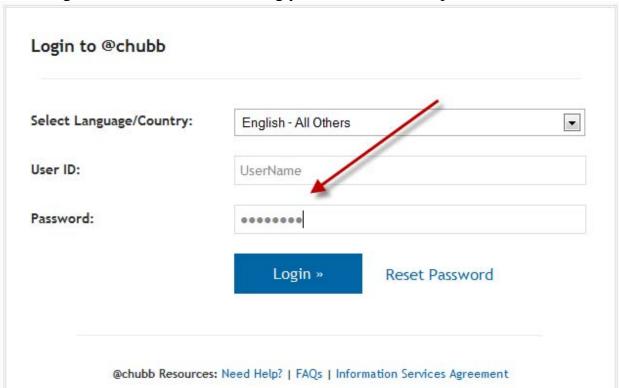
Deductible Change: Automobile

Important Details You Want To Know Before You Start A Deductible Change:

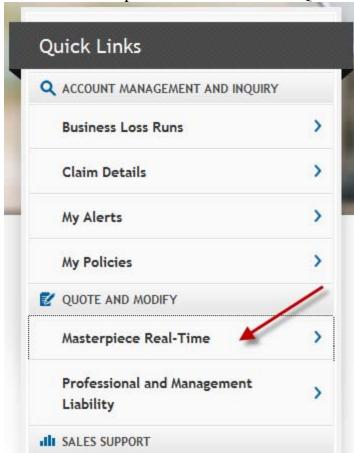
- What is the effective date?
- Do two terms need to be updated?
- What is the new deductible?

Deductible Change: Automobile

1. Logon to @chubb website using your user name and password.



2. Click on Masterpiece Real Time under QUOTE AND MODIFY.



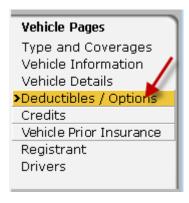
- 3. Select Open Existing Policy / Quote. Click NEXT. (picture not shown)
- 4. Enter policy number in Masterpiece Real Time. Click SEARCH. (picture not shown)
- 5. Click on Update Policy Info.



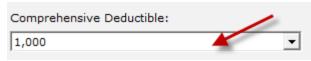
6. Input Effective Date and Transaction Description



- 7. Click on OK. (This brings you to the Policy Overview Screen)
- 8. Click on the Vehicles tab.
 Policy Homes Valuable Articles Vehicles Excess Watercraft
- 9. Select appropriate vehicle. (picture not shown)
- 10. Then, click on Deductibles / Options. (upper right side of the screen)



11.Click on the Comprehensive Deductible drop down and select the appropriate deductible amount.



12. Click on the Collision Deductible drop down and select the appropriate deductible amount.



- 13.Click on Rate Policy(bottom right). (picture not shown)
- 14. Click on Issue Policy(bottom right). (picture not shown)