CA HOMEOWNERS: NEWLINE

1. Log on to @chubb website using your user name and password

Login to @chubb

Select Language/Country:

English - All Others

User ID:

UserName

Password:

••••••••

Login »   Reset Password

2. Click on Policy Transactions to launch Masterpiece Real Time

Policy Transactions -- "Masterpiece Real-Time" - create
Personal Lines Quotes and process New Lines, Renewals and
Endorsements. Webcast Training Schedule

3. Select Create Policy/Quote. Click NEXT (picture not shown) There is a
   "Help" screen located on the top right corner of Masterpiece which give
   details of each screen. Click NEXT

4. Enter Insured Contact Information. If information should carry over to Policy Mailing address, check "Use Address for Policy Mailing Address".

Enter Insured Contact Information

Name(s):	JOE CHUBB
Street:	1 CHUBB WAY
City:	SAN DIEGO
Country:	United States
State:	California
Zip Code:	92037
County:	SAN DIEGO
Phone:	[?] (619) 123 - 4567 ext

☑ Use Address for Policy Mailing Address

US Postal Service Website

5. Click NEXT

6. Enter Insured Specifics. Click NEXT

Enter Insured 1 Specifics

Name on policy: JOE CHUBB

Prefix:	[▼]
First Name:	JOE
Middle Name:	
Last Name:	CHUBB
Suffix:	[▼]
Birth Date:	01/01/1968 MMDDYYYY
Age:	45

Occupation Type / Industry:

FINANCE/INSURANCE   ▼

Occupation Detail:

AGENT   ▼

7. Enter Social Security Number. Click NEXT (picture not shown)

8. If there is an Insured 2, enter Insured 2 specifics. Click NEXT (picture not shown) If there is not, Click NEXT (picture not shown)

9. Click on **California All Other Lines** for a California Homeowner's Newline. Fill in the effective and expiration date and your producer code. Click NEXT

Please note if this step is missed you cannot go back. The quote will have to be restarted from the beginning.

Enter Policy Information

1. Select Masterpiece

or Specific Policy Type

- ○ Masterpiece
- ○ California Auto
- ⊙ California All Other Lines
- ○ New York Auto
- ○ North Carolina Excess and FP
- ○ Texas Homeowners
- ○ Texas Homeowners And PAF
- ○ Texas PAF

2. Select Type of Transaction

- ⊙ New Line

3. Enter Policy Specifics

Effective Date: `10/01/2013` MMDDYYYY

Expiration Date: `10/01/2014` MMDDYYYY

Producer Code: `99999` ▼ `999` ▼

(Enter 5 digit code; 3 digit subcode is optional)

10. Select <u>Federal Writing Company</u> for all California business and enter a brief description of your transaction. Click NEXT.

Enter Writing Company And Details

Effective Date: 10/01/2013   Expiration Date: 10/01/2014

Entry Date: [09/09/2013] MMDDYYYY   Date Requested: [09/09/2013] MMDDYYYY

Writing Company: [FEDERAL ▼]

[Writing Company Guidelines]

☐ Family Office

Transaction Description: [CA HOMEOWNER NEWLINE/DM]

11. Enter Account Number (if used for download). Click NEXT. (picture no shown)

12. You will now be on Enter Named Insured, Policy Mailing and Email Address screen. Enter insured email address or check off Email address is not currently available. Click NEXT

☐ Email address is not currently available.

13. This will bring you to Enter Insured's Billing Address screen. If the billing address is to be different from the mailing address, make your updates now and click NEXT, otherwise just click NEXT. (picture not shown)

14. You will now be on the Policy Overview screen. Take note of your quote number and click on Save Policy

Policy Overview

*To make policy changes: Click on tabs listed above, or double-click on items listed below.

▶ Insured Contact Information (19115063): JOE CHUBB
▶ Policy 19115063-01 general information for New Line effective 10/01/2013

| Copy Items to Renewal | Copy More Items |
| Create Version | Print-Ready Summary | I want to access... | ▼ | Go |

Drivers
Interested Parties
Losses
Consumer Reports
Risk Addresses
For Agents

Error Review
Save Policy
Rate Policy
Close Policy
Issue Policy

15.Click on the Homes Tab

Policy Homes Valuable Articles Vehicles Excess Watercraft

16.From the Manage Homes screen click on Add

> denotes Primary Rating Location

| Add | Update | Delete |

17.You will come to the Select Location screen. Your policy mailing address will already be shown. If this is also the location address, click NEXT. If this is not the location address, click Add New Location.

Select Location

* Click to select item.
* Double-click to process with selected item.

Street	City	County	State	Zip Code	Rate/Rule
1 CHUBB WAY	SAN DIEGO	SAN DIEGO	CA	92037	

> Denotes Primary Rating Location

    Add New Location

18. Click NEXT again (from Enter Location Detail screen) (picture not shown)

19. Select Residence Type. Click NEXT.

Select Residence Type

Location: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

⦿ House
○ Condominium
○ Cooperative
○ Renters
○ Residence of Unknown Type

20.Select Residence Coverages and click Add or Click Add Full Coverage

Select Residence Coverages

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Primary Liability Rating Location (To change, select from the dropdown)

427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116 ▼

Available Coverages   Selected Coverages

Structure and Contents Personal Liability Workers Compensation Excess Liability Family Protection	≫ **Add Full Coverage** ≫	
	≫ Add ≫	
	≪ Remove ≪	

* Personal and Excess Liability for the same residence cannot be on the same policy.

21. Enter your Prior Carrier Information. Click NEXT.

Prior Carrier:	CHUBB GROUP OF INSURANCE COS. ▼
Other Carrier Information:	

22. Enter Residence Information. Click NEXT.

Enter Residence Information

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Building Amount:	2,000,000	Construction Type:	Frame
Contents Percentage:	[?] 50.0 %	Construction/Renovation:	Not Applicable
Contents Amount:	1,000,000	Number of Mortgages:	0
Type of Contents:	Deluxe	☐ ACV - Contents Credit	

Other Structures
- Additional Amount: 0
- Total: [?] 400,000

☐ Rented to Others
☐ Fire Resistive
☐ Farming

Employment Practices Liability:

Liability Limit:	500,000	EPL Deductible:	
Year Built:	2012		0
Occupancy:	Principal	Liability Policy #:	

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23. Select Residence Details. The distance to Fault, Liguefaction, and MMI will be filled in automatically from the Location check. Click NEXT

Enter Residence Details

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Distance to Brush:	+5,000 FT	Retrofitted:	
		Year Retrofitted:	0
*Mold Remediation Percent (add'l):	0.0	Number of Stories:	1

Roof and Covering
- Shape: Gable
- Covering Type: Asphalt Shingle

Type of Foundation:	Slab
Total Square Footage:	2,500

Worker Compensation
- Number of Inservants: 0
- Number of Outservants: 0

Distance To Fault:		Over 1 mile
Liquefaction:	[?]	All Others
Modified Mercalli Intensity (MMI):	[?]	6.7

*Select only if coverage is needed over and above the contractual amount provided.

24. Select Residence Credits. Click NEXT

Select Residence Credits

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

☑ Fire Station Within 5 Miles

☑ Fire Hydrant Within 1000 Feet

☑ Central Station Burglar Alarm

☑ Central Station Fire Alarm

☐ Gated Community

☐ Gated Community Patrol Service

☐ Residential Sprinkler System

☐ Fair Plan Extension

Credit for Vehicle Information

☐ Apply Credit

Vehicle Policy #: [   ]

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25. Select Residence Superior Credits. Click NEXT

Select Residence Superior Credits

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

☐ 24-Hour Security

☐ Full Time Caretaker

☐ Signal Continuity

☐ Water Flow Alarm

☑ Temperature Monitor

☑ Back-up Generator

☐ Gas Leakage Detector

☐ Seismic Shut Off Valve

☐ Lightning Protection

☐ Water Leak Detection Alarm

☐ Water Leak Detection

☐ Gated House

☐ Manual Wildfire Suppression System

☐ Automatic Wildfire Suppression System

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26. Enter Residence Deductible/Coverage Options. On this screen Mini Earthquake was selected.

Enter Residence Deductible/Coverage Options

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Residence Deductible: *Earthquake Deductible Percent:

2,500	▼

25	▼

Earthquake Options:

*Select 25% deductible option to apply

(M) Mini Earthquake	▼

Standard rate class for Mini (issues with a

[?]   15% deductible) or Basic Earthquake options.

Enhanced Mini Earthquake

	Enhanced Options		Dollar Amount
Contents:	$5,000 - Contractual amt.	▼	$ 5,000
Other Structures:	$5,000 - Contractual amt.	▼	$ 5,000
Debris Removal:	$5,000 - Contractual amt.	▼	$ 5,000
Rebuilding to Code:	$10,000 - Contractual amt.	▼	$ 10,000
Additional Living Exp.:	$5,000 - Contractual amt.	▼	$ 5,000

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27. Enhanced Mini Earthquake can be selected with additional Contents, Other Structures, Debris Removal, Rebuilding to Code and Additional Living Expenses. Click NEXT

Enter Residence Deductible/Coverage Options

Residence: House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Residence Deductible: *Earthquake Deductible Percent:

| 2,500 | ▾ | 25 | ▾ |

Earthquake Options:

| (H) Enhanced Mini Earthquake | ▾ |

*Select 25% deductible option to apply Standard rate class for Mini (issues with a 15% deductible) or Basic Earthquake options.

[?]

Enhanced Mini Earthquake

	Enhanced Options		Dollar Amount
Contents:	$50,000 - Enhanced amt.	▾	$ 50,000
Other Structures:	5% of Bldg. amt. - Enhanced amt.	▾	$ 100,000
Debris Removal:	10% of Bldg. amt. - Enhanced amt.	▾	$ 200,000
Rebuilding to Code:	25% of Bldg. amt. - Enhanced amt.	▾	$ 500,000
Additional Living Exp.:	5% of Bldg. amt. - Enhanced amt.	▾	$ 100,000

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28. Enter Customized Coverages if applicable.
ClickNEXT

Enter Customized Coverages

Residence:　House at Primary: 427 MIDDLE DRIVE, SAN DIEGO, SAN DIEGO county, CA, 92116

Homeowner Assessments Coverage

Homeowner Assessments			Deductible Assessment		
Included Amount	$	50,000	Included Amount	$	5,000
Additional Amount	$	0	Additional Amount	$	0
Total Amount	$	50,000	Total Amount	$	5,000

Landscaping Coverage

Landscaping Aggregate			Per Tree/Shrub		
Included Coverage	5	% value of building	Included Amount	$	10,000
Additional Coverage	0	%	Additional Amount	$	0
Total Coverage	5	%	Total Amount	$	10,000
☐ Wind/Hail			☐ Sleet/Ice/Snow		

Business Property Coverage

Included Amount	$	25,000	GreenWise Upgrade		0 ▾ %
Add'l On Premises	$	0	Student Add'l Living Exp	$	0
Total Amount	$	25,000	Assisted Living Contents	$	0

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29. If this location has had a loss within the past five years, add it on the Manage Losses screen and click NEXT. If there are no losses, click NEXT. (picture not shown)

30. Click on Rate Policy (bottom right) (picture not shown)

31. Click on Issue Policy (bottom right) picture not shown)